

### What happens if I do not co-operate?

If you do not keep to the conditions or the additional requirements, your Supervising Officer must take you back to Court. If the Court considers that you have 'breached' your Order, it may:

- Revoke the Order and pass another sentence.
- Tell you to complete the Order, but punish you by imposing either a fine, or Attendance Centre Order.

The Supervision Order is a sentence of the Court which aims to make demands on the offender and protect the public from harm.

We work with you to find new ways of dealing with situations so that you do not offend again.

#### Notes

Length of Order:

Name of Calderdale YOT Officer:

### For further information please contact:

Calderdale Youth Offending Team  
3 Trinity Place  
Halifax  
HX1 1BD

Telephone  
**01422 368279**

Fax  
**01422 368483**

E-mail  
**info@calderdaleyot.org.uk**

#### Equal Opportunities

At all times you have the right to be treated fairly and without discrimination. This means the Youth Offending Panels and YOT staff will treat you fairly whatever your race, colour, sex, sexuality or disability. You are also expected to behave equally fairly towards other people.

#### Complaints Procedure

If you feel you have been treated unfairly or unreasonably by the YOT or Youth Offender Panels you can make a complaint. To do this, contact the Calderdale YOT Manager at the above address.

#### Data Protection

The Calderdale Youth Offending Team deals with personal data under the Data Protection Act 1998. Some of these may be sensitive such as criminal offences, proceedings and convictions. We may share some or all of them with other Council departments, our agents, service providers or other third parties. When involving any third party we shall take all reasonable steps to ensure that they will keep your personal data secure and treat it confidentially. If you are worried about giving us your personal details or about us sharing them with others, please discuss this with the member of staff who is dealing with your case. We will explain what you can do.

#### Accessibility

These information leaflets are available in a number of different formats and languages from our Halifax office, or from our website.

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# Supervision Order

## What it means to you



### Making Calderdale Safer

### What is a Supervision Order for?

A Supervision Order is a sentence which requires you to be supervised by a member of the Youth Offending Team. Once it is made, your co-operation is essential if it so be of use to you.

The purpose of the Supervision is to help you do what is necessary to stop offending and to protect the public from harm. You will also be expected to consider the effect that crime has on victims and make amends for you behaviour.

### What will I have to do?

The Order can be made for any period up to 3 years.

If you make good progress, you or your Supervising Officer can ask the court to end the order early. The court is unlikely to agree to this unless you have completed at least half the sentence in a way it thinks is satisfactory, and provided you have not committed another offence.

Your Order will be organised by your Supervising Officer according to standards laid down nationally. S/he has a duty to encourage you to work on those areas that are linked to your offending. If this is going to make any difference, you will need to talk openly with our staff about yourself.

You and your parents, where possible, will be asked to take part in drawing up a plan for your supervision. You will be asked to review this plan with your Supervising Officer every three months. You and your parents where appropriate have a right to a copy of the plan.

### What are the rules?

To comply with your Supervision Order you must:

- Notify any change of address
- Attend when required
- Arrive on time for appointment
- Comply with any reasonable directions of the Supervisor
- Comply with any additional requirements included in your order.

### Will I have a Criminal Record?

If you complete the actions in the contract, your conviction will be "spent". That means that in most circumstances you will not have to tell anyone about it nor will most other people have any right to know about it (the only exception is if you are applying for certain types of jobs - for example working with children).

In this way the Supervision Order is different from other court orders which can stay 'live' on your record for much longer.

But if you do offend again, you will go straight back to court.

### Making Reparation

This involves making amends by doing work for the community or for the victims of your offences. This could take place in the evening or at weekends. It can also involve making an apology to the victims of your offences and learning about the effects of crime from the victim's point of view.

### What happens if I do not keep to the rules?

You will be asked for an explanation by your Supervising Officer who will decide if your reason is acceptable or not.

If you fail to keep more than two appointments without an acceptable reason, you will normally be taken back to Court.

You should also note that, for the duration of the Order, the following behaviour is prohibited on Youth Offending Team premises, or when you are accompanied by Youth Offending Team staff (or persons operating under their direction):

- Attending while under the influence of alcohol or drugs, thereby being unable to participate properly in supervision.
- Fighting, violent or aggressive behaviour or threats of violence.
- Other conduct or language that might reasonably give offence to Youth Offending Team staff, other persons under supervision or members of the public.
- Other wilful or persistent non co-operation or behaviour designed to frustrate the purpose of your Order.

### Additional Requirements

At the time of the sentence, the Court may have added further requirements to your Order. These will be explained to you by your Supervising Officer.